

CHANGE OF NAME FORM

Please complete this form if your name has changed and submit to the Office of the Registrar.

PRESENT DATA

Legal Surname	Legal First Name	Middle Name
Student ID #	Program	

NAME CHANGE

I have changed my name		
FROM:		
Full Legal Surname	Full Legal First Name	Middle Name
TO:		
Full Legal Surname	Full Legal First Name	Middle Name
A student wishing to have the college records reflect a name change must provide the Office of the Registrar with at least one of the following official government issued identifications (if at a distance please provide a photocopy of your ID):		
<input type="radio"/> Valid Driver's License* <input type="radio"/> Provincial ID Card* <input type="radio"/> Passport* <input type="radio"/> Citizen Documentation*		
ID Number as indicated above: _____		
*Only current ID will be recognized as valid. Expired ID will not be accepted for a name change. The Registrar's office staff member shall verify ID and record the applicable number on the form.		
Student Signature	Date	

OFFICE OF THE REGISTRAR

<input type="radio"/> Name change entered	Signature: _____	Date: _____
<input type="radio"/> File label changed	Signature: _____	Date: _____
<input type="radio"/> NTC Email address updated	Signature: _____	Date: _____

Newman Theological College (NTC) collects students' personal information to maintain records in processing your enrolment, monitoring academic progress, providing tax receipts, distributing follow-up College-related information, College research, program assessment, awards, graduation, and fundraising/alumni contact. In signing this form, an individual consents to the use of their personal information for these purposes by NTC or disclosure to third parties for operational purposes that are consistent with the mission of NTC or as required by the Statistics Act (Canada) or by the government of Alberta. This information is collected under the authority of the *Freedom of Information and Protection of Privacy Act* section 33(c). If you have any questions about the collection of your personal information, please contact the Privacy Officer, Dr. Jason West, at 10012-84 Street NW, Edmonton, AB T6A 0B2 or by telephone at (780) 392-2450. I agree to be governed by the policies, rules and regulations as set forth by NTC. I acknowledge that I have read the NTC Privacy Policy located at <https://www.newman.edu/NTCPrivacyPolicy> and hereby consent to the collection, use and disclosure by NTC, The Foundation of SJS and NTC, and the Archdiocese of Edmonton and its agents of my personal information (whether previously collected or to be collected) for the purposes identified in the NTC Privacy Policy.