

APPLICATION TO GRADUATE FORM

(MTH, MDIV, MTS, BTH, DIPTH, MRE PROGRAMS ONLY)

Saturday, 17th October 2020
2:15p.m, St Joseph Seminary Chapel, Edmonton

Please fully complete and return this form even if you have not yet finished all your program requirements but you expect to do so by the end of August and to graduate at the Convocation Ceremony on Saturday, 17th October 2020 2:15p.m, St Joseph Seminary Chapel. This form must be returned with the appropriate fee to the Office of the Registrar by **no later than 1st March 2020**. **No forms will be accepted after this date. All student account balances (including bookstore and library) must be cleared before this form is submitted.**

1. NAME

Your name as you want it to appear on your degree/diploma (please print clearly):

2. YOUR CURRENT PROGRAM: _____

3. Your previous degrees (for example, B.A., B.Sc. B.Ed., etc.). These are listed after your name in the Convocation Program. Please state in abbreviated form only. Please include all your previous awards.

4. Will you have completed all program requirements by 31st August 2020? Yes ____ No ____

If not, how do you expect to complete the requirements?

Intersession/Summer semester _____ Reading Course _____

Comprehensive Exam _____ Date _____ Thesis/ Project _____ Date _____

NOTE: Final marks for all program requirements, including comprehensive exam and thesis defense, must be submitted to the Registrar no later than 31st August 2020 in order to graduate in October 2020.

5. Address and phone number where you can be reached between July – October, 2020:

Street / Box # / R.R.

Town / City

Province

Postal Code

Country (other than Canada)

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Home Phone

Alternate Phone

E-mail Address

6. Do you plan to attend? (Please ✓)

Convocation Liturgy (Saturday 17th October 10:00am) _____

Convocation Exercises (Saturday 17th October 2:15pm) _____

Individual Photo Session (Saturday 17th October after Convocation Exercises) _____

(Group photos will be taken immediately after the ceremony but grads can opt to have individual photos taken as well- there may be a small sitting fee for this).

7. How many guests do you plan on bringing? (max. 6) _____

8. Would you like to volunteer to help with the convocation liturgy? (Please ✓)

Cross Bearer _____ Acolyte _____ Lecter _____

Prayers of the Faithful _____ Gift Bearer _____ Usher _____

Concelebrate _____

Those selected will be contacted a week before the service and asked to arrive by 9:30 a.m. on Saturday 17th October for a short orientation.

9. Height in Inches (with shoes you will wear for convocation exercises) _____

10. Do you require a full-fit gown (i.e. Are you a Plus size)? (Please ✓) _____

11. GRADUATION FEES

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|--------------------------|--|
| B.Th., & Dip.T.h. | \$190.00 |
| M.Div., M.T.S., & M.R.E. | \$190.00 |
| M.Th. | \$225.00 (includes cost of hood to keep) |

12. PAYMENT OPTIONS

| | | | | |
|--|----------------------------|--------------------------|------------------------------|-----------------|
| <input type="radio"/> Payment enclosed | <input type="radio"/> Visa | <input type="radio"/> MC | <input type="radio"/> Cheque | Comments: _____ |
| Credit Card #: | _____ | Expiry Date: | _____ | CVV: _____ |
| Name of Cardholder: | _____ | | | |

Note that even if you do not plan to attend convocation the graduation fee must be paid before your degree/diploma will be granted.

Please submit this form with payment to the Registrar by 1st March 2020.

13. AUTHORIZATION

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|---|-------------|
| Signature: _____ | Date: _____ |
| <small>Newman Theological College (NTC) collects students' personal information to maintain records in processing your enrolment, monitoring academic progress, providing tax receipts, distributing follow-up College-related information, College research, program assessment, awards, graduation, and fundraising/alumni contact. In signing this form, an individual consents to the use of their personal information for these purposes by NTC or disclosure to third parties for operational purposes that are consistent with the mission of NTC or as required by the Statistics Act (Canada) or by the government of Alberta. This information is collected under the authority of the <i>Freedom of Information and Protection of Privacy Act</i> section 33(c). If you have any questions about the collection of your personal information, please contact the Privacy Officer, Dr. Jason West, at 10012-84 Street NW, Edmonton, AB T6A 0B2 or by telephone at (780) 392-2450. I agree to be governed by the policies, rules and regulations as set forth by NTC. I acknowledge that I have read the NTC Privacy Policy located at https://www.newman.edu/NTCPrivacyPolicy and hereby consent to the collection, use and disclosure by NTC, The Foundation of SJS and NTC, and the Archdiocese of Edmonton and its agents of my personal information (whether previously collected or to be collected) for the purposes identified in the NTC Privacy Policy.</small> | |