



STP 470ab – Theological Field Education

FALL 2022 (First Semester of a Two Semester Course)

Course Outline

Class Start Date & End Date

September 13 to December 6, 2022

Class Meeting Time, Location, and Room

Tuesday 1:15-4:05 p.m. St. Marguerite Bourgeoys Room

Instructors Name: Bob McKeon Ph.D.
Office: Newman College
Office Hours: By appointment
Telephone: 780-242-4395
Email: bob.mckeon@newman.edu

Course Description

An introductory practicum consisting of a ministry placement under individual supervision, related classes, and theological reflection in groups on the experience gained.

Course Objectives

This is a required course taken in the final stage of the degree program. Through the use of adult learning techniques, the students will:

- a) Engage in a supervised field practicum (Pastoral/Human Formation)
- b) Utilize principles and methods involved in theological reflection (Intellectual and Human Formation)
- c) review the pastoral experiences in light of Christian theology and put this experience into genuine dialogue with their faith traditions (Ministerial/Pastoral/Human/Spiritual Formation)
- d) To practice theological reflection and develop a methodology and expertise for doing theological reflection in future ministry (Ministerial/Pastoral/Human/Social Formation)

Course Assignments and Evaluation

1. Ministry Field Evaluation 40%
2. Two verbatims/case studies (five-six pages double-spaced) typed and presented according to the outline presented in class. (25 % each=50%)
3. Written analysis of one case studies presented by colleagues. These will be two pages double-spaced and presented following the outline presented in class. (10%)

The grade from this semester will be combined with the grade from course work in the second semester. A single course grade will be submitted to the Registrar at the end of the second semester.

Because of the nature of the discussion it is very important not to carry the content of pastoral conversations beyond the classrooms walls and to make special efforts to disguise the identity of people when discussing pastoral concerns and experiences. The learning that goes on in a classroom is founded upon trust in the mutual discourse between the student, student peers and the instructor..

Textbooks

1. Patricia O'Connell Killen and John de Beer, *The Art of Theological Reflection* (New York: Crossroads, 1995).
2. Robert Kinast, *Making Faith Sense: Theological Reflections in Everyday Life* (Collegeville: The Liturgical Press, 1999)

Recommended Reading

1. Robert Kinast, *Let Ministry Teach: A Guide to Theological Reflection* (Collegeville: The Liturgical Press, 1996).
2. James Whitehead and Evelyn Whitehead. *Method in Ministry: Theological Reflection and Christian Ministry* (Kansas City: Sheed and Ward, 1995).
3. William T. Pyle and Mary Alice Seals, eds., *Experiencing Ministry Supervision: A Field Based Approach* (Nashville: Broadman and Holman, 1995).
4. Barbara Blodgett and Matthew Floding, eds. *Brimming with God: Reflecting Theologically on Cases in Ministry*. (Eugene OR: Wipf and Stock, 2015)

Course Requirements

All students are required to attend all classes, complete the assignments and to participate in class discussions. Habitual lateness will be regarded as absence. Thoughtful class participation includes the ability to listen to others. . Cell phone use is prohibited. Use of laptops and other devices is for note taking purposes only. If a student is unable to attend a class, please notify the instructor in advance. Consistent with the policy of Newman College, students are allowed no more than 2 absences.

Course Structure:

There will be two class groups taking this course this semester

- 1) Students, having completed a seminary pastoral internship or CPE, engage in a one semester theological reflection seminar.

- 2) Students taking a two semester course including both a two semester supervised field placement and a concurrent theological reflection seminar.

For some class sessions we will divide the available class time and, these two class groups will meet separately. For other class sessions, the two groups will meet and work together.

Course Schedule (subject to modification)

Sept. 13 : Review of Course Outline; Starting in field placements. Learning covenant.

Sept. 20: Reflecting on ministry experience. Supervision. Introduce theological reflection
 Read: ,Killen and DeBeer, Chapter 1 Kinast, Intro, Chapters 1 and 2

Sept. 27: Case studies and theological refection
 Read Kinast Chapters 3, 4, 5

Oct. 4 Writing verbatims/case studies. Preparing responses. Group supervision

Oct. 11: Verbatim/Case _____
 Verbatim/Case _____

Oct. 18: Verbatim/Case _____
 Verbatim/Case _____

Oct. 25: Going deeper into theological reflection.
 Read Killen and DeBeer Chapters 2 and 3

Nov. 1 : Verbatim/Case _____ Response _____
 Verbatim/Case _____ Response _____

Nov. 8 Reading Week – No Class

Nov. 15: Verbatim/Case _____ Response _____
 Verbatim/Case _____ Response _____
 Verbatim/Case _____ Response _____

Nov. 22 : Verbatim/Case _____ Response _____
 Verbatim/Case _____ Response _____

Nov. 27: Verbatim/Case _____ Response _____
 Verbatim/Case _____ Response _____

Dec. 6: Semester Field Placement Evaluation Meetings

Exam Week Individual Meetings with Instructor

General Academic Information

Late Submission Policy.

The penalty for late submission will be 5% per day. Extensions may be granted for exceptional circumstances such as family or medical emergencies, however, in all but the most grave emergencies, please contact me before the due date of the assignment.

Course Attendance

No credit will be given for a course if the student has been absent, for any reason whatever, from one-third or more of the lectures and/or seminars scheduled for the term. Likewise, no credit will be given if term assignments or other assignments are or remain incomplete.

Leave of Absence and Policy for Incompletes

Extensions to an incomplete grade may be granted in extenuating circumstances, but may not exceed 16 weeks following the end of the course. Students who fail to complete course work by the agreed deadline will have a grade assigned which is based on work completed.

Academic Integrity

Acts of academic dishonesty (plagiarism, cheating, etc.) are subject to an appropriate penalty. The grade "F" may be assigned to a student guilty of such acts by the professor of the course in which the infraction occurred. A second offense against academic integrity renders the student liable to automatic dismissal from NTC. Further details are available in the Student Handbook in the Academic Misconduct Policy.

Academic Grievances

Students may appeal grades received; the procedure is outlined in the Student Handbook in the Grade Appeal Policy. For other grievances, students will refer to the Student Grievances Policy also outlined in the Student Handbook.

NOTE: The GPA is computed on the basis of cumulative grade point (letter) values, not percentage values. All courses are included in this calculation except those exceeding degree requirements and/or received as transfer credits from other recognized institutions.

Grading System

Undergraduate Studies C.Th., Dip.Th., B.Th.	Graduate Studies M.T.S., M.Div., M.Th., G.C.C.S.A., M.R.E.
--	--

Grade Meaning	Grade	Grade Point	Grade Meaning	Grade	Grade Point
Excellent	A+	4.0	Excellent	A+	4.0
	A	4.0		A	4.0
	A-	3.7		A-	3.7
Good	B+	3.3	Good	B+	3.3
	B	3.0		B	3.0
	B-	2.7		B-	2.7
Adequate	C+	2.3	Adequate	C+	2.3
	C	2.0		C	2.0
	C-	1.7		C-	1.7
Marginal	D+	1.3			
	D	1.0			
Fail	F	0.0	Fail	D+	1.3
				D	1.0
				F	0.0

Written Assignments - Style and Format

Newman Theological College requires that all written work be submitted in acceptable academic format and style. Please note the following regulations:

Regulations

Research papers, book reports, article summaries, reflection papers, and essays should be double-spaced, printed on one side only, and submitted on white, 8.5" x 11" paper.

A standard type style, such as Times New Roman, with a 12-point font size, must be used. The instructor will specify the most recent edition of the style manual to be used:

1. Kate Turabian, "A Manual for Writers of Term Papers, Theses, and Dissertations" (Chicago: University of Chicago Press).
2. Joseph Gibaldi & William Acharts, eds., "MLA Handbook for Writers of Research Papers" (New York: Modern Language Association of America).
3. American Psychological Association "Publication Manual of the American Psychological Association" (Washington: APA Publications).

Copies of these standard references may be purchased in the NTC bookstore.

Ignorance of standard form is not considered an acceptable excuse for deviation from required standards of format and style.

Academic Regulations

The following Academic Regulations are located in the Academic Calendar for your reference:

- Changes in Registration: Add/Drop/Withdraw Notice
- Course Work
- Final Examination Schedule
- Incomplete Grade Policy
- Inclusive Language

Related Academic Matters

The following Related Academic Matters are located in the Academic Calendar for your reference:

- Grade Reports & Posting
- Glossary of Academic Terms

Other Related Policies

The following policies are located in the Student Handbook for your reference:

- Academic Misconduct Policy
- Grade Appeal Policy

Recording of Lectures

Audio or video recording of lectures, seminars or any other teaching environment by students is allowed only with the prior consent of the instructor. Recorded material is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).

Student Accessibility Services:

A student with special needs that could affect their performance in class should contact their professor during the first week of the term so that appropriate arrangements can be made. They should also register with Student Services by contacting the Dean of Students, Lorraine Spenrath at 780-392-2450; email lorraine.spenrath@newman.edu